



GOVERNMENT POLYTECHNIC, NAGPUR

(An Autonomous Institute of Govt. of Maharashtra)

EXAM
CELL
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Circular

No. GPNG/Exam Cell//2013/ 378

Date : 08/10/2013

Subject : Fees for Verification, Authentication of Diploma Certificate, Provisional Certificates, Award Mark sheets and Term End Examination Mark sheets issued by Examination Cell. .

Reference : Minutes of 33rd meeting of Governing Body held on 28th August, 2013.

Government Polytechnic, Nagpur, an autonomous institute of Govt. of Maharashtra conducts examinations of Diploma programmes regularly run by the institute. The results of all these programmes are declared by the institute from time to time.

The employers, the agencies or the candidates themselves apply for verification or authentication of educational records to this institute alongwith mark sheets and/or certificates.

The applicants are informed to produce all relevant documents of all terms (i.e. mark sheets/ certificates) necessarily for verification/authentication i.e. even if the applicants desire authentication/verification of only Diploma certificates, they must be necessarily accompanied by the Photocopies of all mark sheets of all Term End Examinations.

The fees charged for the verification/authentication of all documents will be as follows:

Sr. No.	Particulars	Approved GPN Fees/ Charges (Rs.)
1.	Authentication	
	Original Certificate or Photocopy	250/-
	Original Award Mark sheet or Photocopy	100/-
	Original Mark sheets or Photocopy	100/- each
2.	Verification	
	Original Certificate or Photocopy	250/-
	Original Award Mark sheet or Photocopy	100/-
	Original Mark sheets or Photocopy	100/- each

The powers delegated to the Officers of Govt. Polytechnic, Nagpur is as below:

Sr. No.	Activities	Designation
1	Authentication	Principal / Controller of Examinations
2	Verification	Principal / Controller of Examinations

All concerned to take note of the above.



(Handwritten Signature)

Principal
Govt. Polytechnic, Nagpur